

# AGENDA – REGULAR MEETING

## BOARD OF DEFERRED COMPENSATION ADMINISTRATION

**May 17, 2016**

9:00 a.m.

700 E. Temple Street, Room 350

Los Angeles, CA 90012

### Members

John R. Mumma, Chairperson  
Michael Amerian, Vice-Chairperson  
Cliff Cannon, First Provisional Chair  
Raymond Ciranna, Second Provisional Chair  
Wendy G. Macy, Third Provisional Chair  
Linda P. Le  
Thomas Moutes  
Robert Schoonover  
Don Thomas

### INTRODUCTORY

- (1) Call to Order
- (2) Public Comments

### ADMINISTRATIVE ITEMS

- (3) **Minutes:** Recommendation to approve minutes of the April 19, 2016 meeting of the Board of Deferred Compensation Administration.
- (4) **Plan Quarterly Investment Performance Review for Quarter Ending 3/31/16:** Presentation of quarterly investment performance review from Mercer Investment Consulting for the period ending 3/31/2016.
- (5) **Board Report 16-19: Amendment to External Tax Counsel Contract** – Recommendation to a) approve a two-year extension to the contract term for Steptoe & Johnson LLP; b) approve an increase to the contract ceiling by \$10,000; and c) recommend that the City Attorney take the necessary actions to amend the contract to provide for the term extension and additional funding.
- (6) **Board Report 16-20: Deferred Compensation Plan 2015 Annual Report** – Recommendation to review and approve the draft 2015 Annual Report for the City's Deferred Compensation Plan.
- (7) **Board Report 16-21: Preferences for FY 2016-17 DCP Training Program** – Recommendation to receive and file report regarding previously approved Board and staff member training opportunities for FY 2016-17, and update regarding the 2016 NAGDCA Annual Conference.

### Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed five (5) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1629 or at [perdcp@lacity.org](mailto:perdcp@lacity.org). For updated meeting schedules, please visit [http://per.lacity.org/DeferredComp/Deferred\\_Comp\\_Main%20Page.htm](http://per.lacity.org/DeferredComp/Deferred_Comp_Main%20Page.htm).
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at [http://per.lacity.org/DeferredComp/Deferred\\_Comp\\_Agendas.htm](http://per.lacity.org/DeferredComp/Deferred_Comp_Agendas.htm).
- (e) Subscribe: <http://lacity.org/city-government/subscribe-meeting-agendas-and-more/departments-commissions-committees-boards>

# AGENDA – REGULAR MEETING (continued)

## BOARD OF DEFERRED COMPENSATION ADMINISTRATION

**May 17, 2016**

9:00 a.m.

700 E. Temple Street, Room 350

Los Angeles, CA 90012

### Members

John R. Mumma, Chairperson

Michael Amerian, Vice-Chairperson

Cliff Cannon, First Provisional Chair

Raymond Ciranna, Second Provisional Chair

Wendy G. Macy, Third Provisional Chair

Linda P. Le

Thomas Moutes

Robert Schoonover

Don Thomas

**(9) Board Report 16-22: Plan Projects & Activities Report** – Recommendation to receive and file staff's update on Plan projects and activities during April 2016.

- Communications
- Meeting Calendar
- Committee Assignments
- Operations
- Staffing Review
- Projects List
- Administration

### CONCLUDING ITEMS

**(10) Requests for Future Agenda Items**

**(11) Future Meeting Dates:** June 21, 2016

**(12) Adjournment**

### Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed five (5) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1629 or at [perdcp@lacity.org](mailto:perdcp@lacity.org). For updated meeting schedules, please visit [http://per.lacity.org/DeferredComp/Deferred\\_Comp\\_Main%20Page.htm](http://per.lacity.org/DeferredComp/Deferred_Comp_Main%20Page.htm).
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at [http://per.lacity.org/DeferredComp/Deferred\\_Comp\\_Agendas.htm](http://per.lacity.org/DeferredComp/Deferred_Comp_Agendas.htm).
- (e) Subscribe: <http://lacity.org/city-government/subscribe-meeting-agendas-and-more/departments-commissions-committees-boards>