

# AGENDA – SPECIAL MEETING

## BOARD OF DEFERRED COMPENSATION ADMINISTRATION

**September 6, 2016**

9:00 a.m.

700 E. Temple Street, Room 350

Los Angeles, CA 90012

### Members

John R. Mumma, Chairperson  
Michael Amerian, Vice-Chairperson  
Cliff Cannon, First Provisional Chair  
Raymond Ciranna, Second Provisional Chair  
Wendy G. Macy, Third Provisional Chair  
Linda P. Le  
Thomas Moutes  
Robert Schoonover  
Don Thomas

### INTRODUCTORY

- (1) Call to Order
- (2) Public Comments

### ADMINISTRATIVE ITEMS

- (3) **Minutes:** Recommendation to approve minutes of the July 19, 2016 meeting of the Board of Deferred Compensation Administration.
- (4) **Board Report 16-25: Deferred Compensation Plan Request for Proposal Third Party Administrator Selection** – Recommendation that the Board of Deferred Compensation Administration consider the findings of the review panel for the Deferred Compensation Plan's Request for Proposal for Third-Party-Administration (TPA) services, including the scoring and analysis of the responses and recommendation that Voya Institutional Plan Services be selected as the TPA service provider for a five-year contract term.

#### DCP TPA RFP Provider Presentations

- Empower (45 minutes)
- Voya (45 minutes)

- (5) **Board Report 16-26 Plan Projects & Activities Report** - Recommendation to receive and file staff's update on Plan projects and activities during April 2016, and to receive and file Empower Retirement's reports regarding Deferred Compensation Plan activity and statistics for quarters ending March 31, 2016 and June 30, 2016.
  - Communications
  - Administration
  - Staffing Review
  - Operations
  - Meeting Calendar
  - Committee Assignments
  - Projects List
  - Empower Reports
  - Pew Center Seminar

#### Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed five (5) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1629 or at [perdcp@lacity.org](mailto:perdcp@lacity.org). For updated meeting schedules, please visit [http://per.lacity.org/DeferredComp/Deferred\\_Comp\\_Main%20Page.htm](http://per.lacity.org/DeferredComp/Deferred_Comp_Main%20Page.htm).
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at [http://per.lacity.org/DeferredComp/Deferred\\_Comp\\_Agendas.htm](http://per.lacity.org/DeferredComp/Deferred_Comp_Agendas.htm).
- (e) Subscribe: <http://lacity.org/city-government/subscribe-meeting-agendas-and-more/departments-commissions-committees-boards>

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- (7) **CLOSED SESSION - Hardship Appeal 16-01** – The Board shall recess to Closed Session pursuant to Government Code Section 54957.10 to discuss a participant's application for early withdrawal of funds due to financial hardship.

### CONCLUDING ITEMS

- (8) **Requests for Future Agenda Items**
- (9) **Future Meeting Dates:** October 18, 2016
- (10) **Adjournment**

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