

AGENDA – **SPECIAL MEETING**

BOARD OF DEFERRED COMPENSATION ADMINISTRATION

November 30, 2016

9:00 a.m.

700 E. Temple Street, Room 350

Los Angeles, CA 90012

Members

John R. Mumma, Chairperson
Michael Amerian, Vice-Chairperson
Cliff Cannon, First Provisional Chair
Raymond Ciranna, Second Provisional Chair
Wendy G. Macy, Third Provisional Chair
Linda P. Le
Thomas Moutes
Robert Schoonover
Don Thomas

INTRODUCTORY

- (1) **Call to Order**
- (2) **Public Comments**

ADMINISTRATIVE ITEMS

- (3) **Minutes:** Recommendation to approve minutes of the October 18, 2016 meeting of the Board of Deferred Compensation Administration.
- (4) **Investment Provider Presentation: Vanguard:** Presentation from Vanguard regarding the Deferred Compensation Plan's Vanguard Institutional Index, Vanguard Mid-Cap Index Institutional Plus, and Vanguard Small Cap Index Institutional Plus Funds.
- (7) **Board Report 16-33: Third Party Administrator Transition Update** – Recommendation to (a) receive and file update regarding Third Party Administrator transition, (b) approve and authorize the Board Chairperson to sign a communication from the Board to the City Controller and Department of Water and Power requesting their cooperation and assistance in implementing the necessary payroll programming changes related to the transition.
- (8) **Board Report 16-34 Deferred Compensation Plan FY 16/17: Goals, Strategies and Metrics** - Recommendation to receive and file report regarding Deferred Compensation Plan goals, strategies and metrics.
- (9) **Board Report 16-35 Plan Projects & Activities Report** - Recommendation to receive and file staff's update on Plan projects and activities during October 2016:
 - Committee Meetings - Communications - Operations
 - Projects List - Administration - Meeting Calendar
 - Staffing Review - Committee Assignments

Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed five (5) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1629 or at perdcp@lacity.org. For updated meeting schedules, please visit http://per.lacity.org/DeferredComp/Deferred_Comp_Main%20Page.htm.
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at http://per.lacity.org/DeferredComp/Deferred_Comp_Agendas.htm.
- (e) Subscribe: <http://lacity.org/city-government/subscribe-meeting-agendas-and-more/departments-commissions-committees-boards>

AGENDA – **SPECIAL** MEETING (continued)

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CONCLUDING ITEMS

- (10) **Requests for Future Agenda Items**
- (11) **Future Meeting Dates:** December 20, 2016
- (12) **Adjournment**

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