

**CITY OF LOS ANGELES DEFERRED COMPENSATION PLAN (DCP)**

200 N. SPRING STREET, ROOM 867

LOS ANGELES, CA 90012

**2021 SPECIAL ELECTION CALENDAR  
BOARD OF DEFERRED COMPENSATION ADMINISTRATION**

FOR THE FOLLOWING SEAT ON THE  
BOARD OF DEFERRED COMPENSATION ADMINISTRATION:

Active Participant Water and Power Employees' Retirement Plan (WPERP) Representative

For the term ending June 30, 2024

June 18, 2021 (Fri.)	The Deferred Compensation Plan (DCP) will notify the Office of the City Clerk – Election Division of the pending election.
July 29, 2021 (Thu.)	<p>Candidate materials will be made available by request from DCP staff either by email or in-person by appointment. To obtain candidate materials, please contact Mindy Lam at the DCP at (213) 978-1644 or via email at <a href="mailto:mindy.lam@lacity.org">mindy.lam@lacity.org</a>.</p> <p>To qualify to be placed on the official ballot, a candidate for the <u>Active Participant WPERP Representative</u> seat must be a current participant in the DCP who is also an active employee participant of the WPERP.</p>
August 12, 2021 (Thu.)	<p>The deadline for filing and submitting candidate materials is <b>August 12, 2021 at 4:00 p.m.</b> to the DCP office either by email or in-person by appointment. Please contact Mindy Lam at the DCP at (213) 978-1644 or via email at <a href="mailto:mindy.lam@lacity.org">mindy.lam@lacity.org</a> to submit completed candidate materials by the deadline.</p> <p>As part of the candidate materials, candidates are invited to submit a statement of qualifications for office, not to exceed 250 words in length. Any words beyond the 250 word limit will not be printed. All submitted statements will be considered final. Any candidate not submitting a statement of qualifications for office by the deadline will be considered to have declined to file a statement.</p>
August 16, 2021 (Mon.)	The deadline to withdraw candidate materials submitted for candidacy is <b>August 16, 2021 at 9:00 a.m.</b> Candidates may withdraw their name from consideration by emailing <a href="mailto:Clerk.ElectionAdmin@lacity.org">Clerk.ElectionAdmin@lacity.org</a> .
August 16, 2021 (Mon.)	A drawing of the letters of the alphabet to determine the order of appearance of the candidates' names on the official ballot will be held <b>August 16, 2021 at 9:00 a.m.</b> at the Office of the City Clerk – Election Division. Candidates and their representatives may request to observe the drawing via livestream by emailing <a href="mailto:Clerk.ElectionAdmin@lacity.org">Clerk.ElectionAdmin@lacity.org</a> .

**2021 SPECIAL ELECTION CALENDAR  
BOARD OF DEFERRED COMPENSATION ADMINISTRATION**

**ACTIVE PARTICIPANT WPERP REPRESENTATIVE  
FOR THE TERM ENDING JUNE 30, 2024**

<p>September 1, 2021 (Wed.)</p>	<p>A ballot packet including a ballot containing the names of the <u>Active Participant WPERP Representative</u> candidates, an identification envelope, a postage-paid return envelope, voting instructions, and statements of qualification for office will begin to be mailed to the home address of each current participant in the DCP who is also an active employee participant of the WPERP.</p> <p><b>To help slow the spread of Coronavirus (COVID-19), the Office of the City Clerk – Election Division is closed for in-person services.</b> Participants may set up an appointment with the Office of the City Clerk – Election Division by emailing <a href="mailto:Clerk.ElectionAdmin@lacity.org">Clerk.ElectionAdmin@lacity.org</a> to obtain a replacement ballot for damaged, spoiled, or lost/non-received ballots, upon filing an Affidavit of Loss/Non-Receipt by <b>September 16, 2021 at 4:30 p.m.</b></p> <p>Participants may drop off their ballot through the contactless mail slot at the front door of the Office of the City Clerk – Election Division, located at <b>555 Ramirez Street, Space 300, Los Angeles, CA 90012.</b></p>
<p>September 9 (Thu.) – September 16, 2021 (Thu.)</p>	<p>Newly eligible participants, having become eligible within thirty (30) days of an election, who wish to vote must obtain a Certificate of Eligibility to Vote by contacting Mindy Lam at the DCP at (213) 978-1644 or via email at <a href="mailto:mindy.lam@lacity.org">mindy.lam@lacity.org</a>. Participants may set up an appointment with the Office of the City Clerk – Election Division by emailing <a href="mailto:Clerk.ElectionAdmin@lacity.org">Clerk.ElectionAdmin@lacity.org</a> to present the certificate and receive a ballot.</p>
<p>September 13, 2021 (Mon.)</p>	<p>The deadline for candidates to designate up to two (2) observers to observe the ballot tally via livestream is <b>September 13, 2021 at 4:30 p.m.</b> Candidates and their representatives may request to observe the ballot tally via livestream by emailing <a href="mailto:Clerk.ElectionAdmin@lacity.org">Clerk.ElectionAdmin@lacity.org</a>.</p>
<p><b>September 16, 2021 (Thu.) ELECTION DAY</b></p>	<p>The deadline to receive ballots at the Office of the City Clerk – Election Division is <b>September 16, 2021 at 4:30 p.m.</b></p>
<p>September 20, 2021 (Mon.)</p>	<p>Ballots will be tallied and counted at the Office of the City Clerk – Election Division on <b>September 20, 2021 at 9:00 a.m.</b></p>
<p>September 23, 2021 (Thu.)</p>	<p>The deadline to submit any written protests to the Office of the City Clerk – Election Division is <b>September 23, 2021 at 4:30 p.m.</b> Written protests may be submitted by emailing <a href="mailto:Clerk.ElectionAdmin@lacity.org">Clerk.ElectionAdmin@lacity.org</a>.</p>
<p>September 30, 2021 (Thu.)</p>	<p>The <u>Active Participant WPERP Representative</u> candidate who receives the highest number of votes cast will be declared the winner. The Office of the City Clerk – Election Division will certify the results to the Board of Deferred Compensation Administration within fourteen (14) calendar days after the election.</p>