

CITY OF LOS ANGELES DEFERRED COMPENSATION PLAN (DCP)

200 N. SPRING STREET, ROOM 867

LOS ANGELES, CA 90012

**2021 ELECTION CALENDAR
BOARD OF DEFERRED COMPENSATION ADMINISTRATION
(Effective: 5/7/21)**

FOR THE FOLLOWING SEAT ON THE
BOARD OF DEFERRED COMPENSATION ADMINISTRATION:

Retired and Separated Participant Representative

Term beginning July 1, 2021 and ending June 30, 2024

Election Day – Thursday, May 27, 2021

February 16, 2021 (Tue.)	The Deferred Compensation Plan (DCP) will notify the Office of the City Clerk – Election Division of the pending election.
March 18, 2021 (Thu.)	<p>Candidate materials will be made available by request from the DCP either by email or in-person by appointment. To obtain candidate materials, please contact Mindy Lam at the DCP at (213) 978-1644 or via email at mindy.lam@lacity.org.</p> <p>To qualify to be placed on the official ballot, a candidate for the <u>Retired and Separated Participant Representative</u> seat must be a current participant in the DCP who is also a former employee retired or separated from City service and submit a completed candidate petition.</p>
April 1, 2021 (Thu.)	<p>The deadline for filing and submitting candidate materials will be April 1, 2021 at 4:00 p.m., to the DCP office either by email or in-person by appointment. Please contact Mindy Lam at the DCP at (213) 978-1644 or via email at mindy.lam@lacity.org to submit completed candidate materials by the deadline.</p> <p>As part of the candidate materials, candidates are invited to submit a statement of qualifications for office, not to exceed 250 words in length. Any words beyond the 250 word limit will not be printed. The statement of qualifications for office must be submitted no later than April 1, 2021 at 4:00 p.m. See filing and submission instructions in the first paragraph of this section. Any candidate not submitting a statement of qualifications for office before the deadline will be considered to have declined to file a statement.</p>
April 5, 2021 (Mon.)	A drawing of the letters of the alphabet to determine the order of appearance of the candidates' names on the official ballots will be held at 9:00 a.m. at the Office of the City Clerk – Election Division. Candidates and their representatives may request to observe the drawing via livestream by emailing Clerk.ElectionAdmin@lacity.org .
April 22, 2021 (Thu.)	A ballot containing the names of the <u>Retired and Separated Participant Representative</u> candidates, voting instructions, and statements of qualification for

**2021 ELECTION CALENDAR
BOARD OF DEFERRED COMPENSATION ADMINISTRATION**

**RETIRED AND SEPARATED PARTICIPANT REPRESENTATIVE
TERM BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2024**

	<p>office will begin to be mailed to the home address of each current participant in the DCP who is also a former employee retired or separated from City service.</p> <p>To help slow the spread of Coronavirus (COVID-19), the Office of the City Clerk – Election Division is closed for in-person services. Members may set up an appointment with the Office of the City Clerk – Election Division by emailing Clerk.ElectionAdmin@lacity.org to obtain a replacement ballot for damaged, spoiled, or lost/non- received ballots, upon filing an Affidavit of Loss/Non-Receipt by May 27, 2021.</p> <p>Members may drop off their ballot through the contactless mail slot at the front door of the Office of the City Clerk – Election Division, located at 555 Ramirez Street, Space 300, Los Angeles, CA 90012.</p>
<p>May 6 (Thu.) – May 27, 2021 (Thu.)</p>	<p>Newly eligible members, having become eligible within thirty (30) days of an election, who wish to vote must obtain a certificate verifying their eligibility to vote by contacting Mindy Lam at the DCP at (213) 978-1644 or via email at mindy.lam@lacity.org. Members may set up an appointment with the Office of the City Clerk – Election Division by emailing Clerk.ElectionAdmin@lacity.org to present the certificate and receive a ballot.</p>
<p>May 27, 2021 (Thu.) ELECTION DAY</p>	<p>The Deferred Compensation Plan shall send the Office of the City Clerk – Election Division a certified list of those who are no longer eligible to vote.</p>
<p>June 1, 2021 (Tue.)</p>	<p>Ballots will be tallied and counted at the Office of the City Clerk – Election Division starting at 9:00 a.m. Candidates may each designate two (2) observers to observe the tally via livestream by emailing Clerk.ElectionAdmin@lacity.org by May 24, 2021.</p>
<p>June 4, 2021 (Fri.)</p>	<p>Deadline to submit any written protests to the Office of the City Clerk – Election Division by 5:00 p.m. by emailing Clerk.ElectionAdmin@lacity.org.</p>
<p>June 10, 2021 (Thu.)</p>	<p>The <u>Retired and Separated Participant Representative</u> candidate that receives a plurality of all votes cast will be declared elected. The Office of the City Clerk – Election Division will certify the results to the Board of Deferred Compensation Administration within fourteen (14) calendar days after the election.</p>